



The Governing Body of Owlsmoor Primary School

REPORT TO PARENTS FOR THE SCHOOL YEAR 2018/2019

1. INTRODUCTION

The Governors present this, their Annual Report for 2018/2019 following the discontinuation of the School Profile publication.

The Governing Body has carried out its legal duties, and has supported the Headteacher and her staff, ensuring the opportunity of a first class education for all our children in a happy and secure learning environment.

2. THE GOVERNING BODY

The members of the Governing Body are:

Name:

Mrs E Cole	Headteacher
Mrs C Jones Chairman	Local Authority Governor
Mrs C Ablett	Co-Opted Governor
Mrs A Allard	Co-Opted Governor
Mr N Dolby	Co-Opted Governor
Mr B Francis Vice Chairman	Co-Opted Governor
Mrs J Read	Co-Opted Governor
Mr J Slot	Co-Opted Governor
Mr P Castledine	Parent Governor
Mr R Fox	Parent Governor
Miss C Fromont	Parent Governor
Miss E Horner	Staff Governor
Mrs F Stanton	Clerk to the Governors

3. ACTIVITIES OF THE GOVERNORS

The Full Governing Body has met on ten occasions to receive and discuss the matters of the committees (Resources, Curriculum and Pastoral, and Communication and Community), and to receive the termly Headteacher's reports. These regular meetings give all Governors a greater understanding of the issues of the school and enables informed decisions to be made on a more regular basis.

The Governors work closely with the school on strategic planning and attend the inset day with staff in the summer term. The Governors' Management Plan links all the work in the Governor committees, the School Development Plan and the Headteacher's performance targets to raise standards in management and leadership and ultimately pupils' outcomes

In addition to attending formal meetings and Governor training, Governors regularly visit the school to see the children at work, are in attendance at the parent consultations and parent forums and take part in various school activities. All Governors also take on specific roles within the Governing Body and work closely with staff co-ordinators.

No expenses have been claimed or paid to the Governors. I am well aware that costs have been incurred and the school benefits from the Governors' generosity.

4. RESOURCES COMMITTEE REPORT (Chairman: Mr Brian Francis)

Staffing

I am sorry to have to say that we shall be saying goodbye to four members of staff at the end of term, Mr N Dolby Y1, Mrs C Walden Y3, Mrs L Poulter Y5 & Mrs C Hipkin Y5. We would like to say a big thankyou to them all for all their hard work and dedication during their time at Owlsmoor Primary School, and to wish them all the very best in the future. I am pleased to be able to say that interviews have taken place and three new members of staff will be joining Owlsmoor Primary School in September.

Premises

During the summer holidays work will be carried out on KS1 toilets between classrooms Nuthatches and Woodpeckers, this work will be undertaken in two phases, phase 1 will be carried out during the summer holidays and Phase 2 will be completed in the Easter 2020 holidays.

The ball playground fencing is now inadequate and needs to be replaced, I understand that the PTA are currently considering if this is something they may be able to help with.

Finance

The financial year ended on 31st March 2019 with expenditure during the period as follows:

Main School Budget	
	£
Teaching Staff	1,188,618
Other Employees	550,287
Premises	143,126
BFBC	52,365
Curriculum	66,647
Other Supplies / Services	7,399
Income	-18,029
Balance carried forward	107,249
Total Expenditure	2,097,662

Devolved Capital	
Expenditure during year	14,063
Balance carried forward	23,436
Total Expenditure	37,499

The Governing Body has given approval for planned expenditure during the current year (2019/20) as follows:

Main School Budget	
	£
Teaching Staff	1,224,472
Other Employees	674,656
Premises	163,906
BFBC	53,008
Curriculum	72,437
Other Supplies / Services	18,197
Reserve	8,980
Income	-12,672
Total Expenditure	2,202,984

Devolved Capital	
Current years allocation	10,337
Balance brought forward	23,436
Total	33,773

During the course of the last financial year 2018/2019 a number of financially related policies were revised, new procedures were adopted and activities undertaken to ensure good value is attained and that a high standard of financial control is maintained.

The school continues to buy back many of the services from Bracknell Forest Council. There are increasing pressures on the school budget and we are continually looking at cost savings across all areas. We remain committed to ensuring the best outcomes for all children of the school.

5. CURRICULUM & PASTORAL COMMITTEE REPORT (Chairman: Mrs Carolyn Ablett)

The Governors have continued their classroom visits during the course of the year. We have looked at the teaching of maths, in the different set groupings. We have seen how children are prepared for writing and have been particularly impressed at the emphasis put on enriching the children's vocabulary. In our visits we have been very pleased by the very positive attitudes to learning observed in the children and also expressed by them. The behaviour of the children is very good and sound strategies are in place to cope with any misbehaviour.

Individual governors have met with the subject leaders so that we can know more about the richness of the broad curriculum being taught in the school. We look at the strengths of each subject area and discuss the areas for development in the future. The writing, maths and reading Focus groups meet more regularly to follow the progress of these subjects. In maths and writing a book scrutiny takes place in which we look at how books are marked, and the implementation of the new Feedback policy.

The Governors have had presentations from members of staff on the Pupil Premium children and SEND. The progress made by both these groups of pupils is of great importance and the governors received a detailed account of the strategies in place for these children to enable them to achieve their best. There has also been a presentation on the Able Child and the work being done to enable children to achieve "Mastery". There has been a change in the school's marking policy and the new Feedback Policy was explained to governors and followed up in subsequent book checks.

The data group goes more deeply into the performance data of the school, looking at the school results in relation to national results. The internal school data is looked at by the data committee for each year group and across reading, writing, maths and science. This is checked for attainment and progress and any areas of concern are followed up in detail.

The pastoral side of the work in the school is of the utmost importance and there are regular checks on pastoral matters e.g. behaviour and anti-bullying. Safeguarding forms part of every Governor meeting and the Safeguarding Governor continues to monitor safeguarding. The Growth Mind set and Habits of Mind initiatives are important aspects of the children's personal, social, health and emotional development and are a welcome and effective way of ensuring the children's happiness in school.

6. COMMUNICATION & COMMUNITY COMMITTEE REPORT (Chairman: Mrs Julie Read)

The priorities of the Communications and Community committee are:

- To co-ordinate improved communication between the school, parents, Governors and community.
- To raise the profile of the school within the community.
- To review current practices and develop new procedures and publications.
- To ensure RRS (Rights Respecting Schools) is embedded within the work of the Governors. This is implemented by referencing the UNICEF Articles where appropriate in all documentation.

This year we have continued with the Parent Forums; these are held monthly (alternating between a 9am slot and a 6pm slot) and provide an informal opportunity for parents to come together to discuss issues concerning them. Attendance at these forums has been low suggesting parents are generally happy with the school. We continue to monitor the school website closely to ensure it meets statutory requirements (the look of this has recently been updated) and Governors continue to make regular visits to the school into classes and to school events; this helps the Governors to make more informed decisions. During the spring term, at the Teacher and Parents' Consultations, we carried out a parent survey. The results of this were very positive and can be found on the website under the Governor section. We will again carry out a year six leavers' survey towards the end of the term.

Areas the committee have continued to monitor and/or work on:

- Head Teacher Mrs Cole reports termly to the committee on discussions that have taken place across the school social media channel (Facebook).
- Links with Sandhurst Day Centre; the choir once again visited the Day Centre before Christmas to sing to the residents. This was very well received and we hope it will be repeated this Christmas.
- Links that were forged with the WI group last year have continued, the Choir and Hand Bells clubs performed to them at St. George's Church at Christmastime, residents from a care home in Crowthorne also attended this performance. The response was very positive and it is hoped that this annual visit can be continued.
- The PTA is going from strength to strength. Among other things they have organised several discos this year, sold second-hand uniform during parents' consultations and organised a very successful fete in July. Their work is very much appreciated and the money raised has been put towards several items to benefit the school. Our thanks go to them for their continued hard work this year.
- Miss Hipkin and Mrs Leggett ran a successful Careers Week in the autumn term. They organised for representatives from various careers to attend throughout the week to speak to the children, and then they

ran a Careers Fair for KS2 pupils on the Friday afternoon. The week was an opportunity for the pupils to think about their career choices and how the subjects they follow in school will impact their future careers.

- The local press attended when the Friendship Garden enhancements were completed, following £2000 of gardening supplies being won in a local radio competition.
- Mrs Warner sent in a press release to the Bracknell Newspaper following the opening of the Outside Gym (funded jointly by the PTA and the school).

We have continued to look for opportunities for positive press coverage. An advertisement continues to appear in the Sandhurst Residents' Association booklet promoting the Nursery.

7. IN CONCLUSION

The Governors would like to thank the PTA for their tremendous efforts over the last year. The recent summer fete was another huge success raising just over £2,800.00! We appreciate a lot of work goes into the events the PTA run and the additional money raised benefits children throughout the school

All staff and Governors continue to strive to achieve outstanding as a school and we look forward to continuing our work in enabling all pupils to achieve even better outcomes in the wider curriculum, whilst at the same time maintaining a secure, safe, nurturing and happy environment.

We have again seen a tremendous team effort from everybody over the past year. I would like to take this opportunity to thank my fellow Governors for all their hard work and support, Mrs Cole and her staff for their relentless hard work and commitment to ensure the positive outcomes of all our pupils, you, as parents, for the wonderful support you give your children and the school and finally the children who always make our visits such a pleasure.



Chris Jones

Chairman of Governors

July 2019