



26th June 2020

Dear Parents

On Friday 10<sup>th</sup> July we will have your child's report ready for collection. As mentioned in a previous letter, there will also be information on your child's new class and teacher for the next academic year. For those children who are already in school and for their siblings (who may or may not be attending), we will give their reports out to them directly. For all other children, we request that parents come to collect the reports, adhering to the timetable below. If you have children in more than one class, please come to collect at the earliest time listed below.

Year Group	Time
Year 2	9.45 – 10.00
Year 3	10.05 – 10.20
Year 4	10.25 – 10.40
Year 5	10.45 – 11.00
Year 6	11.05 – 11.20
Year 1	11.25 – 11.40
Reception	11.45 – 12.00
Nursery	12.05 – 12.20

The reports will be placed on a table just outside the school's main pedestrian gate and will be manned by one of our support staff. It will not be possible to take another child's report unless that parent has given written permission through an email ([secretary@owlsmoorprimary.com](mailto:secretary@owlsmoorprimary.com)) prior to the morning of 10<sup>th</sup> July. Please respect social distancing rules when you collect your child's report.

If you are unable to collect the report on that day, but can collect during the following week, please let us know, using the email address above. All reports that are not collected, or are not going to be collected the following week, will be sent out by post on Friday 10<sup>th</sup> July.

Following the government's slight change in the social distancing guidelines, we are inviting all children into school to meet their new teacher and the other children in their new class on the field during the last week of term. The timetable for this event is detailed below.

Monday 13 <sup>th</sup> July	Y1 9.30 – 10.15	Y2 1.45 – 2.30
Tuesday 14 <sup>th</sup> July	Y4 9.30 – 10.15	Y5 1.45 – 2.30
Wednesday 15 <sup>th</sup> July	Y3 9.30 – 10.15	School closed (except for children of key workers)
Thursday 16 <sup>th</sup> July	Y6 9.30 – 10.15	Not available

The year groups in the timetable above refer to your child's **new** year group, so for example, 'Y1' refers to current reception children who are going to be in Year 1 **next** academic year.

We continue to operate a one-way system around the school, so when you bring your child at the time allocated above, please enter through the main pedestrian gate and follow the path around, using the steps from the ball playground to enter the field. From there your child will be directed to their new classroom group. We will then ask you to exit through the middle playground and out through the nursery gate. We will have additional staff on hand to assist in ensuring all children get to the correct place. Children who are currently in school should continue to attend as normal, and we will take the children to the field at the allotted time. We would like children to attend in their school uniform, please. At the end of the session please come and collect your child again entering through the main pedestrian gate and then once you have collected your child from the field, exiting through the nursery gate.

These sessions are completely voluntary for those children who currently do not attend, and we do not need to know in advance whether they will be coming. The event is weather-dependent, so if it is raining we will have to cancel – but we will send out a text should that be the case. Unfortunately, due to the short timescale, we will not be able to reschedule. Hopefully we will have a sunny last week of term.

If you have any further questions, please do not hesitate to contact us.

Yours sincerely



E A Cole (Mrs)  
Headteacher

