



26th June 2020

Dear Parents

On Friday 10th July we will have your child's report ready for collection. For those children who are already in school and for their siblings (who may or may not be attending), we will give their reports out to them directly. For all other children, we request that parents come to collect the reports, adhering to the timetable below.

Year Group	Time
Year 2	9.45 – 10.00
Year 3	10.05 – 10.20
Year 4	10.25 – 10.40
Year 5	10.45 – 11.00
Year 6	11.05 – 11.20
Year 1	11.25 – 11.40
Reception	11.45 – 12.00
Nursery	12.05 – 12.20

The reports will be placed on a table just outside the school's main pedestrian gate and will be manned by one of our support staff. It will not be possible to take another child's report unless that parent has given written permission through an email (secretary@owlsmoorprimary.com) prior to the morning of 10th July. Please respect social distancing rules when you collect your child's report.

If you are unable to collect the report on that day, but can collect during the following week, please let us know, using the email address above. All reports that are not collected, or are not going to be collected the following week, will be sent out by post on Friday 10th July.

Following the government's slight change in the social distancing guidelines, we are going to hold three Year 6 assemblies for both children and parents on the last day of term (Friday 17th July) at the following times:

Falcons' Leavers Assembly 9.30 – 10.00

Eagles' Leavers Assembly 10.15 – 10.45

Kites' Leavers Assembly 11 – 11.30

The assemblies will take place on the field and we will be socially distancing both children and parents. If the weather is inclement, we will hold the assembly in the hall, but we will have to strictly enforce only one parent per child as we do not have enough space to have two parents attending safely.

We are operating a one-way system around the school, so when you bring your child to the class assembly, please enter through the main pedestrian gate and follow the path around, using the steps from the ball playground to enter the field. From there you and your child will be directed to your seats. We will have additional staff on hand to assist in ensuring everyone gets to the correct place. Children who are currently in school will be taken up to the field at the allotted time. We would like children to attend in their school uniform, please.

These assemblies are completely voluntary for those children who currently do not attend and we do not need to know in advance whether they will be coming. However, we will be starting each assembly promptly as we need to fit in all three assemblies and we need to keep the numbers of children and adults on the premises to as few as possible. If it is raining, we will send out a text indicating that the assembly will now take place in the hall and that only one parent can attend. Hopefully we will have sunshine all week.

If you have any further questions, please do not hesitate to contact us.

Yours sincerely



E A Cole (Mrs)
Headteacher

